PROJECT

APPLICATION FORM

Version 8 – 10/07/2023

|  |  |
| --- | --- |
| **Project Name** |  |
| **Location**  *Country, State, Region* |  |
| **Project area** (ha) |  |
| **Date of submission of the project** |  |
| **Typology(ies) of plantation** *Restoration, Mangrove,* Agroforestry, *Commercial* *plantation, Assisted Natural Regeneration* |  |
| **Number of different species planted** **Percentage of native species** **Average density of plantation** |  |
| **Number of trees and area of plots to be planted** | Year 1: Year 2:  Year 3:  Year 4: |
| **Type(s) of land tenure** *Private, Public, Community*, other |  |

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## INTRODUCTION

The qualification phase is the first crucial step in the process of financing and certifying Reforest'Action's reforestation projects. It is conducted by the company's project officers and aims to determine whether the project submitted complies with the criteria of Reforest'Action's specifications and whether it can be supported in the carbon certification process. This phase requires an in-depth analysis of the project application form, including technical, contextual, and legal details about the project. If the project is deemed eligible, it will proceed to the next stages of opportunity study, feasibility study and contracting. The qualification phase is therefore a key element in the selection process of reforestation projects and their support towards carbon certification.

## DEFINITIONS

* **Project area:**   
  At this stage the project area does not need to be precise. It can be one or a few large polygons that encompass the areas where the project activities (plantations, nurseries, etc.) will take place.
* **Native species:**   
  plant and animal species that occur naturally in a particular ecosystem, region, or biogeographic zone, and have not been introduced by humans, either intentionally or accidentally, outside of their natural range.
* **Forest / non forest species:**   
  Forest Species: plant species that naturally occur in forest ecosystems or that are used for restoration or afforestation projects on degraded or deforested land.  
  Non-Forest Species: plant species that do not naturally occur in forest ecosystems, such as crops or grasses, and are used for agroforestry or other land use projects.

## DOCUMENTS TO PROVIDE

In addition to the PAF, the project implementer is required to produce the following documents:

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| --- |
| Project documents:   * GPS location project zone (.kmz format or internet link) * HD photos of the areas to be reforested (by email or WeTransfer or GoogleDrive) * Total estimated project budget (model in annex) * Calendar of activities (model in annex) * Previous projects report * If available, sustainable management policy for project areas   *Organization-related documents:* |
| * Proof of creation of the structure * Previous year's financial report of the structure (if applicable) * *Bank identification document of the structure* * Organization chart |

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| PART ONE | | | | | | | | | | | | | | | | | | | | | | |  |
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| SUMMARY OF THE PROJECT | | | | | | | | | | | | | | | | | | | | | | |  |
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| Summary of the project | | | |  | | | | | | | | | | | | | | | | | | |  |
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| PROJECT IMPLEMENTER | | | | | | | | | | | | | | | | | | | | | | |  |
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| Structure name | | | |  | | | | | | | | | | | | | | | | | | |  |
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| Address | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
| Legal status | | | | *NGOs, company, etc.* | | | | | | | | | Website | | | | |  | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| Creation date | | | |  | | | | | | | | | Number of employees | | | | |  | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| Identity of the President | | | |  | | | | | | | | | | | | | | | | | | |  |
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| Description of the organization | | | |  | | | | | | | | | | | | | | | | | | |  |
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| History of previous planting/restoration projects, if any | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
| Have you ever certified carbon projects? | | | |  | | | | | | | | | | | | | | | | | | |  |
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| OTHER ENTITIES ASSOCIATED WITH THE PROJECT | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Other entities involved in the design or implementation of the project (institution, NGO, cooperative, community, etc.)** | | | | | | | | | | | | | | | | | | | | | | |  |
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| Name of organization | | | |  | | | | | | | | | Legal status | | | | |  | | | | |  |
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| Address | | | |  | | | | | | | | | | | | | | | | | | |  |
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| Website | | | |  | | | | | | | | | Contact | | | | |  | | | | |  |
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| Name of organization | | | |  | | | | | | | | | Legal status | | | | |  | | | | |  |
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| Address | | | |  | | | | | | | | | | | | | | | | | | |  |
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| Website | | | |  | | | | | | | | | Contact | | | | |  | | | | |  |
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| KEY STAKEHOLDERS AND PRELIMINARY ENGAGEMENT | | | | | | | | | | | | | | | | | | | | | | | |
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| **Details on who the stakeholders are, and how they are involved in the project.** | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Does the project include technical training or awareness-raising actions? If so, with whom, how many beneficiaries,** **etc.** | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Presence in the teams:** | | | | Yes/no Women | | | | | | | | | Yes/no Temporary workers | | | | | Yes/no Ethnic minorities | | | | |  |
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| DURATION OF THE PROJECT | | | | | | | | | | | | | | | | | | | | | | |  |
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| **How long is the project implementation phase?** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| PART TWO | | | | | | | | | | | | | | | | | | | | | | |  |
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| PROJECT DESCRIPTION | | | | | | | | | | | | | | | | | | | | | | |  |
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| PROJECT AREA CONTEXT | | | | | | | | | | | | | | | | | | | | | | |  |
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| Socio-economic and cultural context of the area. | | | | | | | | | |  | | | | | | | | | | | | | |
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| History of the project area for the last 15 years (land use, vegetation, human activities, main crop(s), etc.) | | | | | | | | | |  | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | |
| Detail the reasons, problems, causes of forest degradation, soil degradation, etc. And how the project plans to address the drivers of degradation.in the project area | | | | | | | | | |  | | | | | | | | | | | | | |
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| Are there any government programs or laws requiring or helping for the restoration of forests in the project area? | | | | | | | | | |  | | | | | | | | | | | | | |
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| Are there any protected areas, High Conservation Value Areas and/or Critical Habitats in or nearby the project area? | | | | | | | | | |  | | | | | | | | | | | | | |
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| PROJECT AREA SOILS & VEGETATION CHARACTERISTICS | | | | | | | | | | | | | | | | | | | | | | | |
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| Soil type(s) | | | | | | | | | | | | |  | | | | | | | | | |  |
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| Is there any potential of natural regeneration in the project area? Why? | | | | | | | | | | | | |  | | | | | | | | | |  |
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| Annual precipitation (mm) | | | | | | | | | | | | |  | | | | | | | | | | |
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| Presence and characteristics of wetlands: rivers, lake, flooded areas, peatland, etc. | | | | | | | | | | | | |  | | | | | | | | | |  |
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| PROJECT GOALS | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Detailed objectives of this project**  ex: Cocoa production, reforestation, training in agroforestry, etc.   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | Project logic | Indicators | Base | current value | Target | Means of verification | Assumptions | | Global objective |  |  |  |  |  |  |  | | Specific objective |  |  |  |  |  |  |  | | Results |  |  |  |  |  |  |  | | Activities |  |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | |  |
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| PROJECT IMPLEMENTATION PLANNING | | | | | | | | | | | | | | | | | | | | | | |  |
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| Forecast of the number of trees to be planted per year and estimate of the areas that will be reforested (If necessary, a supporting document can be attached to the file). Columns can be added if the project is planned over more than 3 years. | | | | | | | | | | | | | | | | | | | | | | |  |
| **Locations** |  | | | | | | | | Year 1 | | | | | | Year 2 | | Year 3 | | | | | Total | |
|  | **Number of trees planted** | | | | | | | |  | | | | | |  | |  | | | | |  | |
| **Area (ha)** | | | | | | | |  | | | | | |  | |  | | | | |  | |
|  | **Number of trees planted** | | | | | | | |  | | | | | |  | |  | | | | |  | |
| **Area (ha)** | | | | | | | |  | | | | | |  | |  | | | | |  | |
|  | **Number of trees planted** | | | | | | | |  | | | | | |  | |  | | | | |  | |
| **Area (ha)** | | | | | | | |  | | | | | |  | |  | | | | |  | |
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| **Is there any expansion potential?** | | | | | | | | |  | | | | | | | | | | | | | | |
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| **Comment:** | | | | | | | |  | | | | | | | | | | | | | | | |
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| SPECIES SELECTED FOR PLANTING | | | | | | | | | | | | | | | | | | | | | | | |
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| ***The list of species can be attached as an attachment but this information must be completed there.*** | | | | | | | | | | | | | | | | | | | | | | | |
| Local name | | Scientific name | | | | | Forest or fruit trees or crops tree | | | | | Origin (native, exotic, etc.) | | | | Interest (fruit, wood, medicinal ...) | | | | | Approximate proportion (in %) | | |
|  | |  | | | | |  | | | | |  | | | |  | | | | |  | | |
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| Explanation of the choice of these species: | | | | | | |  | | | | | | | | | | | | | | | | |
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| If the project involves the production, harvesting, and/or management of living natural resources by local communities, do you adopt appropriate and culturally sensitive sustainable resource management practices? | | | | | | |  | | | | | | | | | | | | | | | | |
|  | |  | | | | |  | | | | |  | | | |  | | | | |  | | |
| DESIGN OF PLANTATIONS | | | | | | | | | | | | | | | | | | | | | | | |
| ***If applicable, for each scheme, describe where the plantings will take place and why. The density of each plantation and the percentage that this type of plantation represents in the project. Also specify the spacing between the plants.*** | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | Density: Area: Number of species: Why this design? | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | | Density: Area: Number of species: Why this design? | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | | Density: Area: Number of species: Why this design? | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | | Density: Area: Number of species: Why this design? | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | | Density: Area: Number of species: Why this design? | | | | | | | | | | | | | | | | | | |  |
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| Other: | | | |  | | | | | | | | | | | | | | | | | | | |
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| Average density of plantations | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Is the project seeking certification?** | | | | | | | | | | | | | | | | | | | | | | |  |
| VCS | | | | Gold Standard | | | | | | | | | CCB | | | | | REDD/REDD+ | | | | |  |
| FSC | | | | PEFC | | | | | | | | | other: | | | | | | | | | | |
|  | | | |  | | | | | | | | |  | | | | | | | | | |  |
| **Where are the plants purchased/produced?** | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| **Type of tillage, land preparation** | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| **Describe pre and post maintenance (fire control, weed management, replantation, etc.)** | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| **Do you have a policy in terms of waste management?** | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| Inputs used: | | | | Fertilizer | | | | | | | | | Pesticides | | | | |  | | | | |  |
| Comments: | | | |  | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| LANDSCAPE APPROACH | | | | | | | | | | | | | | | | | | | | | | | |
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| How does the project may change the pattern of land-use? | | | |  | | | | | | | | | | | | | | | | | | |  |
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| How are connectivity and water management taken into account in the project design at the local and landscape scale? | | | |  | | | | | | | | | | | | | | | | | | |  |
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| Does the project include a component for the sustainable management, protection, conservation, maintenance and rehabilitation of natural habitats and biodiversity and ecosystem services? | | | |  | | | | | | | | | | | | | | | | | | |  |
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| LAND OWNERSHIP AND ACCESSIBILITY | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Ownership of the land on which plantations are carried out.**  **How exactly do these land tenures work? Are there deeds, a land registry, etc.?** | | | | Public | | | | | | | | | | Private | | | | | | Community | | |  |
|  | | | | | | | | | | | | | | | | | | | |
|  | | | |  | | | | | | | | |  | | | | |  | | | | |  |
| **Who has access to the resources once the project is in place? (Cutting wood, collecting dead wood, harvesting fruit, NWFP, grazing etc.)** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **How does the project leader ensure the survival of the plants** **on these lands?** | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Can you justify with all the legal permissions to plant on these properties?** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| IDENTIFICATION OF RISKS | | | | | | | | | | | | | | | | | | | | | | |  |
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| RISKS TO THE PROJECT | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Climatic** Hurricane/cyclone, rains, landslides, drought, fire, etc. | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Social**  Community social, political, land, overload of work/overlap of the cultivation calendar with other activities of the planters, etc. | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Financial** Treasury, partners, etc. | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Technical**  Labor, equipment, accessibility, etc. | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Political**  Adequate financing policy, no policies affecting forest management, changes in the legal framework | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Other risks** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| SCALE-UP CAPACITIES | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Structuration of management team** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Structuration of field team** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Implementation strategy** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Major equipment to purchase** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| **Long term sustainability of the project** | | | |  | | | | | | | | | | | | | | | | | | |  |
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| PROJECT MONITORING | | | | | | | | | | | | | | | | | | | | | | |  |
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| LONG TERM PROJECT MANAGEMENT | | | | | | | | | | | | | | | | | | | | | | |  |
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| What are the actions put in place to ensure the ecological integrity of all reforested areas in the long-term? | | | | | |  | | | | | | | | | | | | | | | | |  |
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| DATABASE | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Do you have data monitoring tools? (Qfield, kobocollect, etc.)** | | | | |  | | | | | | | | | | | | | | | | | | |
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| MEANS AVAILABLE FOR FOLLOW-UP | | | | | | | | | | | | | | | | | | | | | | | |
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| Camera | | | | | Telephone | | | | | | Car/motorcycle | | | | | | | | GPS | | | | |
| Drone | | | | | Computer | | | | | |  | | | | | | | | Other: | | | | |
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| MONITORING MANAGER | | | | | | | | | | | | | | | | | | | | | | |  |
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| Name | | | |  | | | | | | | | | Last Name | | | | |  | | | | |  |
| Telephone | | | |  | | | | | | | | | Email | | | | |  | | | | |  |
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| PROJECT COORDINATOR (IF DIFFERENT) | | | | | | | | | | | | | | | | | | | | | | |  |
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| **Do not hesitate to attach any supporting documents or documents that would allow us to better understand your project, your values and to attest to its reliability and durability!** | | | | | | | | | | | | | | | | | | | | | | |  |